

GOVERNMENT OF MADHYA PRADESH
GENERAL ADMINISTRATION DEPARTMENT

No. 14587-8938-I (i)-73

Bhopal, dated the 12th December 1973

To,

All Departments of Government,
All Heads of Departments.

Subject.—Procedure to be followed by Government departments in the matter of consultation with the Madhya Pradesh Public Service Commission.

Ref.—This department memo No. 1839-2705-(I)-62, dated the 31st May 1963.

Government are pleased to substitute para 7 of the memo under reference regarding procedure to be followed in referring the disciplinary and other matters to Public Service Commission as follows :—

"7. (i) As soon as a proposal for any disciplinary action or an appeal or a memorial is received in any department, it should be examined whether consultation with the Commission is necessary in respect thereof. If such a consultation is necessary under the rules in force, the department concerned should examine,—

- (a) whether the file is complete and in order, and
- (b) whether the statutory provisions relating to the disciplinary enquiries have been complied with.

While forwarding such case to the Commission, it should be seen that the papers to be sent are complete and arranged in order. The Character Roll of the officer concerned shall also be forwarded to the Commission along with the case. This should be done immediately and no examination on merits "in respect of appeal and memorials" should be made at this stage. As regards other cases of disciplinary action, a provisional finding will be recorded and a provisional decision taken about the quantum of punishment before the case is forwarded to the Commission for opinion."

Sd./-
(K. S. BHATNAGAR),
Deputy Secretary to Government,
General Administration Department.