

मध्यप्रदेश शासन  
वित्त विभाग  
(मंत्रालय)

क्रमांक जी-22/6/94/सी./चार  
प्रति,

भोपाल, दिनांक 24 अक्टूबर, 1996

शासन के समस्त विभाग,  
अध्यक्ष, राजस्व मंडल, ग्वालियर,  
समस्त कमिश्नर,  
समस्त विभागाध्यक्ष,  
समस्त कलेक्टर,  
मध्यप्रदेश.

**विषय :- विदेश यात्रा के दौरान शासकीय सेवकों को यात्रा भत्ते की पात्रता.**

भारत के बाहर काम पर दौरे के दौरान शासकीय सेवकों का यात्रा भत्ता मूलभूत नियम, जिल्द-दो की एपेन्डिक्स पांच के सेक्शन बाईस में दिये पूरक नियम 133, 134 और 135 से शासित होता है. इस बारे में नीचे दिये अनुसार स्पष्टीकरण और निर्देश जारी किये जा रहे हैं.

2. अगर दौरा शासन के व्यय पर न होकर किसी सार्वजनिक उपक्रम, अर्द्धशासकीय संस्था, स्थानीय संस्था, प्रदेश की स्वायत्तशासी संस्था, विश्वविद्यालय, सहकारी संस्था इत्यादि के व्यय पर हो या ऐसी संयुक्त क्षेत्र की इकाई के व्यय पर हो जिसमें शासन या शासन के किसी उपक्रम का major या minor हिस्सेदारी हो तो भी ये पूरक नियम लागू होंगे. यात्रा सासकीय अधिकारी की हैसियत से की जा रही है या किसी संस्था के संचालक इत्यादि की हैसियत से, यह relevant नहीं है.

3. निजी कंपनियों/संस्थानों के व्यय पर दौरा पूर्ववत प्रतिबंधित रहेगा. अगर contractual reasons से किसी विशेष प्रकरण में शासन द्वारा अनुमति दी जाती है तो पूरक नियम 133, 134 और 135 लागू होंगे.

4. अगर विदेश यात्रा किसी अन्तराष्ट्रीय संस्था (जैसे संयुक्त राष्ट्र की एजेन्सियां या (bilateral donors) के व्यय या भारत सरकार के किसी उपक्रम के व्यय पर हो तो ये पूरक नियम लागू नहीं होंगे.

5. जब तक कि शासन के आदेश में अन्यथा प्रावधानित न हो, विदेश यात्रा economy class में होनी चाहिये. मितव्ययता को ध्यान में रखते हुये, अगर उपलब्ध हो तो excursion fare या अन्य concessional fare का उपयोग किया जाना चाहिये.

6. यात्रा अग्रिम शासन का औपचारिक आदेश जारी होने के बाद ही दिया जाये.

सहपत्र :- 1. पूरक नियम 133, 134 और 135  
2. एपेन्डिक्स पांच-ए

हस्ता./-  
( ए. एन. अस्थाना )  
सचिव  
मध्यप्रदेश शासन, वित्त विभाग.

पृष्ठांकनक्रमांक जी-22/6/94/सी./चार

भोपाल, दिनांक 24 अक्टूबर, 1996

प्रतिलिपि :-

1. राज्यपाल, मध्यप्रदेश के सचिव भोपाल
2. रजिस्ट्रार, उच्च न्यायालय, मध्यप्रदेश, जबलपुर.
3. सचिव, मध्यप्रदेश विधान सभा, भोपाल.
4. सचिव, लोक सेवा आयोग, म. प्र. इन्दौर.
5. सचिव, लोक आयुक्त, म. प्र. भोपाल.

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6. अवर सचिव, सामान्य प्रशासन विभाग (स्थापना शाखा) भोपाल.
7. अवर सचिव, सामान्य प्रशासन विभाग (अधीक्षण शाखा) भोपाल.
8. मुख्य लेखा अधिकारी, वल्लभ भवन, भोपाल.
9. महालेखाकार (लेखा और हकदारी)/(ऑडिट)-1/2 मध्यप्रदेश, ग्वालियर/भोपाल.

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10. सभी संभागीय संयुक्त संचालक, कोष लेखा एवं पेंशन, मध्यप्रदेश.
11. सभी प्राचार्य, लेखा प्रशिक्षण शाला, मध्यप्रदेश.
12. सभी कोषालय अधिकारी मध्यप्रदेश.

हस्ता/-

( मिलिन्द वाईकर )

अवर सचिव,

मध्यप्रदेश शासन, वित्त विभाग.

**Section XXII of Appendix V to Fundamental Rules, Vol. II**

*Section XXII.—Travelling Allowance for tour outside India*

**S. R. 133 Rates of daily allowance on foreign tour .—** (1) The rate of daily allowance admissible outside India for various grades of Government Servants as defined in S. R. 4 shall be as follows :—

<b>Grade</b>	<b>Rate</b>
(a) 'A'	Full rates as indicated in Appendix VA
(b) 'B' and 'C'	75% of the rates as indicated in Appendix VA
(c) 'D'	33% of the rate as indicated in Appendix VA

(2) Where an officer is treated as State Guest and is provided with all meals free of cost, only 25% of the daily allowance rate shall be admissible.

(3) In the case of countries, where local currencies are freely convertible, the equivalent amount of prescribed daily allowance in U.S. dollars for the country concerned may be paid in the local currency. The local currency equivalent may be arrived at via Rupee, by using the official rates of exchange fixed by the Government of India, Ministry of External Affairs from time to time. In the case of countries where local currencies are not freely convertible, the prescribed daily allowance for the country concerned may be paid in U. S. dollars.

**S. R. 134 Mileage for local transport in foreign countries .—**Government servants on tour abroad shall be entitled to the actual cost of taxi or conveyance hired for trips on duty which is considered necessary and reasonable by the controlling authority subject to specific provision of a ceiling in the sanction order, sanctioning the foreign tour.

**S. R. 135 Accommodation during foreign tour .—**(1) Government servants shall be entitled to reimbursement of the actual hotel room rentals (including service charges and taxes but excluding tips) if they stay in a hotel in the panel of hotels drawn up by the Indian mission in that country for the cities where approved panel of hotels has not been prescribed, the lowest hotel rate for a particular grade of officer in the capital city of the country shall be ceiling for the hiring accommodation in a hotel in such cities.

(2) Hotel entitlement of Government servants going abroad on non-representational visits such as training courses, exhibitions or seminars shall be one step below their normal entitlement.

(3) Where the hotel charges include breakfast charges the daily allowance shall be reduced by 10%.

## APPENDIX V A to Fundamental Rules, Vol. II

## Rates of daily allowance for Grade A Officers for tour outside India.

S. No.	Name of the Country	Daily Allowance (US \$)	S. No.	Name of the Country	Daily Allowance (US \$)
1	Afghanistan	72.50	51	Ecquador	50.00
2	Albania	46.00	52	Egypt	50.00
3	Algeria	74.50	53	El Salvador	50.00
4	American Samoa	49.50	54	Equatorial Guinea	51.00
5	Angola	75.00	55	Estonia	75.00
6	Anguilla	75.00	56	Ethiopia	50.00
7	Antigua	75.00	57	Fiji	50.00
8	Argentina	50.00	58	Finland	75.00
9	Armenia	56.00	59	France	60.50
10.	Australia	75.00	60	French Guyana	63.00
11	Austria	63.50	61	Gabon	75.00
12	Azerbaijan	75.00	62	Gambia	50.00
13	Bahamas	75.00	63	Georgia	75.00
14	Bahrain	51.00	64	Germany	74.00
15	Bangladesh	56.00	65	Ghana	50.00
16	Barbados	74.50	66	Greece	50.00
17	Belgium	75.00	67	Grenada	61.50
18	Belize	65.00	68	Guadeloupe	75.00
19	Belarus	34.00	69	Guam	60.00
20	Benin	72.00	70	Guatemala	50.00
21	Bermuda	75.00	71	Guinea	75.00
22	Bhutan	*	72	Guinea Bissau	63.50
23	Bolivia	50.00	73	Guyana	74.50
24	Botswana	50.00	74	Haiti	54.00
25	Brazil	51.00	75	Honduras	51.00
26	British Virgin Islands	50.00	76	Hong Kong	75.00
27	Brunei	75.00	77	Hungary	50.00
28	Bulgaria	41.50	78	Iceland	50.00
29	Burkina Faso	55.00	79	Indonesia	50.00
30	Burundi	50.00	80	Iran	75.00
31	Cameroon	75.00	81	Iraq	75.00
32	Canada	54.00	82	Ireland	64.00
33	Cape Verde Islands	50.00	83	Israel	75.00
34	Cayman Islands	57.50	84	Italy	69.50
35	Cent. African Republic	72.00	85	Ivory Coast	63.50
36	Chad	67.50	86	Jamaica	68.50
37	Chile	50.00	87	Japan	75.00
38	China	68.50	88	Jordan	50.00
39	Colombia	50.00	89	Kampuchea (Combodia)	43.00
40.	Comoros	58.50	90	Kazakhstan	75.00
41	Congo	75.00	91	Kenya	50.00
42	Cooks Islands	51.50	92	Kiribati	69.00
43	Costa Rica	50.00	93	Korea (North)	56.00
44.	Cuba	50.00	94	Korea (South)	75.00
45.	Cyprus	43.50	95	Kuwait	74.00
46	Czech Republic	50.00	96	Kyrgyzstan	37.00
47	Denmark	75.00	97	Laos	30.00
48	Djibouti	63.00	98	Latvia	75.00
49	Dominica	55.00	99	Lebanon	50.00
50	Dominican Rep.	46.50	100	Lesotho	50.00

\* Note :- Daily allowance rates for Bhutan shall be as per order No. Q/FD/695/1/83 dated 8-9-85 issued by Government of India, Ministry of External Affairs.

## APPENDIX V A to Fundamental Rules, Vol. II

## Rates of daily allowance for Grade A Officers for tour outside India.

S. No.	Name of the Country	Daily Allowance (US \$)	S. No.	Name of the Contry	Daily Allowance (US \$)
101	Liberia	75.00	151	Sao Tome & Principle	52.50
102	Libya	54.00	152	Saudi Arabia	65.50
103	Lithuania	52.00	153	Senegal	61.00
104	Luxembourg	61.50	154	Seychelles	71.00
105	Macao	50.00	155	Sierra Leone	61.00
106	Madagascar	50.00	156	Singapor	55.50
107	Malawi	50.00	157	Slovok Republic	50.00
108	Malaysia	50.00	158	Solomon Islands	49.00
109	Maldives	49.00	159	Somalia	39.00
110	Mali	64.50	160	South Africa	63.50
111	Malta	51.50	161	Spain	74.50
112	Martinique	75.00	162	Sri Lanka	50.00
113	Mauritania	50.00	163	St. Kitts & Nevis	64.00
114	Mauritius	50.00	164	St. Lucia	59.00
115	Mexico	61.00	165	St. Vincent & Grenadines	53.50
116	Moldova	75.00	166	Sudan	75.00
117	Monaco	63.00	167	Surinam	68.00
118	Mongolia	50.00	168	Swaziland	50.00
119	Montserrat	67.50	169	Sweden	75.00
120	Morocco	50.00	170	Switzerland	58.50
121	Mozambique	50.00	171	Syria	75.00
122	Myanmar	50.00	172	Tajikistan	57.50
123	Namibia	65.00	173	Tanzania	54.50
124	Nauru	39.00	174	Thailand	50.00
125	Nepal	50.00	175	Togo	63.50
126	Netherlands	75.00	176	Tonga	50.00
127	Nether Antille	75.00	177	Trinidad & Tobago	50.00
128	New Caledonia	61.50	178	Tunisia	48.00
129	New Zealand	68.50	179	Turkey	54.00
130	Nicaragua	75.00	180	Turkmenistan	56.00
131	Niger	69.00	181	Turks & Caicos	75.00
132	Nigeria	50.00	182	Tuvalu	30.00
133	Niue	38.50	183	Uganda	75.00
134	Norway	74.50	184	U. A. E.	61.50
135	Oman	70.00	185	U. K.	75.00
136	Pacific Islands	74.00	186	U. S. A.	75.00
137	Pakistan	50.00	187	Russain Federation	75.00
138	Panama	50.00	188	Ukraine	75.00
139	Papua New Guinea	75.00	189	Uruguay	41.00
140	Paraguay	34.50	190	U. S. Virgin Islands	30.00
141	Peru	50.00	191	Uzbekistan	75.00
142	Philippines	50.00	192	Vanuntu	54.00
143	Poland	50.00	193	Venezuela	50.00
144	Portugal	50.00	194	Vietnam	49.50
145	Puerto Rico	37.50	195	Yemen	64.00
146	Qatar	61.00	196	Yugoslavia	50.50
147	Reunion	51.00	197	Wallis Futune Island	60.50
148	Romania	75.00	198	Zaire	75.00
149	Rwanda	55.50	199	Zambia	61.50
150	Samoa	51.00	200	Zimbabwe	50.00

**GOVERNMENT OF MADHYA PRADESH  
FINANCE DEPARTMENT**

NOTIFICATION

Bhopal, Dated the twenty fourth of October, 1996

No. G-22/6/94/C/IV. In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Madhya Pradesh hereby makes the following further amendments in the Madhya Pradesh Fundamental Rules, Volume II, namely :—

**AMENDMENTS**

In the said rules :-

(1) in Appendix V, the following section including sub-rules shall be inserted after section XXI, namely .—

*“Section XXII.—Travelling Allowance for tour outside India*

S. R. 133 **Rates of daily allowance on foreign tour** .— (1) The rate of daily allowance admissible outside India for various grades of Government Servants as defined in S. R. 4 shall be as follows :—

<b>Grade</b>	<b>Rate</b>
(a) ‘A’	Full rates as indicated in Appendix VA
(b) ‘B’ and ‘C’	75% of the rates as indicated in Appendix VA
(c) ‘D’	33% of the rate as indicated in Appendix VA

(2) Where an officer is treated as State Guest and is provided with all meals free of cost, only 25% of the daily allowance rate shall be admissible.

(3) In the case of countries, where local currencies are freely convertible, the equivalent amount of prescribed daily allowance in U.S. dollars for the country concerned may be paid in the local currency. The local currency equivalent may be arrived at via Rupee, by using the official rates of exchange fixed by the Government of India, Ministry of External Affairs from time to time. In the case of countries where local currencies are not freely convertible, the prescribed daily allowance for the country concerned may be paid in U. S. dollars.

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(2) Hotel entitlement of Government servants going abroad on non-representational visits such as training courses, exhibitions or seminars shall be one step below their normal entitlement.

(3) Where the hotel charges include breakfast charges the daily allowance shall be reduced by 10%.”

(2) after Appendix V, the following Appendix shall be substituted as Appendix V A, namely .—

## APPENDIX V A

## Rates of daily allowance for Grade A Officers for tour outside India.

S. No.	Name of the Country	Daily Allowance (US \$)	S. No.	Name of the Country	Daily Allowance (US \$)
1	Afghanistan	72.50	51	Ecquador	50.00
2	Albania	46.00	52	Egypt	50.00
3	Algeria	74.50	53	El Salvador	50.00
4	American Samoa	49.50	54	Equatorial Guinea	51.00
5	Angola	75.00	55	Estonia	75.00
6	Anguilla	75.00	56	Ethiopia	50.00
7	Antigua	75.00	57	Fiji	50.00
8	Argentina	50.00	58	Finland	75.00
9	Armenia	56.00	59	France	60.50
10.	Australia	75.00	60	French Guyana	63.00
11	Austria	63.50	61	Gabon	75.00
12	Azerbaijan	75.00	62	Gambia	50.00
13	Bahamas	75.00	63	Georgia	75.00
14	Bahrain	51.00	64	Germany	74.00
15	Bangladesh	56.00	65	Ghana	50.00
16	Barbados	74.50	66	Greece	50.00
17	Belgium	75.00	67	Grenada	61.50
18	Belize	65.00	68	Guadeloupe	75.00
19	Belarus	34.00	69	Guam	60.00
20	Benin	72.00	70	Guatemala	50.00
21	Bermuda	75.00	71	Guinea	75.00
22	Bhutan	*	72	Guinea Bissau	63.50
23	Bolivia	50.00	73	Guyana	74.50
24	Botswana	50.00	74	Haiti	54.00
25	Brazil	51.00	75	Honduras	51.00
26	British Virgin Islands	50.00	76	Hong Kong	75.00
27	Brunei	75.00	77	Hungary	50.00
28	Bulgaria	41.50	78	Iceland	50.00
29	Burkina Faso	55.00	79	Indonesia	50.00
30	Burundi	50.00	80	Iran	75.00
31	Cameroon	75.00	81	Iraq	75.00
32	Canada	54.00	82	Ireland	64.00
33	Cape Verde Islands	50.00	83	Israel	75.00
34	Cayman Islands	57.50	84	Italy	69.50
35	Cent. African Republic	72.00	85	Ivory Coast	63.50
36	Chad	67.50	86	Jamaica	68.50
37	Chile	50.00	87	Japan	75.00
38	China	68.50	88	Jordan	50.00
39	Colombia	50.00	89	Kampuchea (Combodia)	43.00
40	Comoros	58.50	90	Kazakhstan	75.00
41	Congo	75.00	91	Kenya	50.00
42	Cooks Islands	51.50	92	Kiribati	69.00
43	Costa Rica	50.00	93	Korea (North)	56.00
44	Cuba	50.00	94	Korea (South)	75.00
45	Cyprus	43.50	95	Kuwait	74.00
46	Czech Republic	50.00	96	Kyrgyzstan	37.00
47	Denmark	75.00	97	Laos	30.00
48	Djibouti	63.00	98	Latvia	75.00
49	Dominica	55.00	99	Lebanon	50.00
50.	Dominican Rep.	46.50	100	Lesotho	50.00

\* Note :- Daily allowance rates for Bhutan shall be as per order No. Q/FD/695/1/83 dated 8-9-85 issued by Government of India, Ministry of External Affairs.

## APPENDIX V A

## Rates of daily allowance for Grade A Officers for tour outside India.

S. No.	Name of the Country	Daily Allowance (US \$)	S. No.	Name of the Contry	Daily Allowance (US \$)
101	Liberia	75.00	151	Sao Tome & Principe	52.50
102	Libya	54.00	152	Saudi Arabia	65.50
103	Lithuania	52.00	153	Senegal	61.00
104	Luxembourg	61.50	154	Seychelles	71.00
105	Macao	50.00	155	Sierra Leone	61.00
106	Madagascar	50.00	156	Singapore	55.50
107	Malawi	50.00	157	Slovak Republic	50.00
108	Malaysia	50.00	158	Solomon Islands	49.00
109	Maldives	49.00	159	Somalia	39.00
110.	Mali	64.50	160	South Africa	63.50
111	Malta	51.50	161	Spain	74.50
112	Martinique	75.00	162	Sri Lanka	50.00
113	Mauritania	50.00	163	St. Kitts & Nevis	64.00
114	Mauritius	50.00	164	St. Lucia	59.00
115	Mexico	61.00	165	St. Vincent & Grenadines	53.50
116	Moldova	75.00	166	Sudan	75.00
117	Monaco	63.00	167	Surinam	68.00
118	Mongolia	50.00	168	Swaziland	50.00
119	Montserrat	67.50	169	Sweden	75.00
120	Morocco	50.00	170	Switzerland	58.50
121	Mozambique	50.00	171	Syria	75.00
122	Myanmar	50.00	172	Tajikistan	57.50
123	Namibia	65.00	173	Tanzania	54.50
124	Nauru	39.00	174	Thailand	50.00
125	Nepal	50.00	175	Togo	63.50
126	Netherlands	75.00	176	Tonga	50.00
127	Nether Antille	75.00	177	Trinidad & Tobago	50.00
128	New Caledonia	61.50	178	Tunisia	48.00
129	New Zealand	68.50	179	Turkey	54.00
130	Nicaragua	75.00	180	Turkmenistan	56.00
131	Niger	69.00	181	Turks & Caicos	75.00
132	Nigeria	50.00	182	Tuvalu	30.00
133	Niue	38.50	183	Uganda	75.00
134	Norway	74.50	184	U. A. E.	61.50
135	Oman	70.00	185	U. K.	75.00
136	Pacific Islands	74.00	186	U. S. A.	75.00
137	Pakistan	50.00	187	Russain Federation	75.00
138	Panama	50.00	188	Ukraine	75.00
139	Papua New Guinea	75.00	189	Uruguay	41.00
140	Paraguay	34.50	190	U. S. Virgin Islands	30.00
141	Peru	50.00	191	Uzbekistan	75.00
142	Philippines	50.00	192	Vanuntu	54.00
143	Poland	50.00	193	Venezuela	50.00
144	Portugal	50.00	194	Vietnam	49.50
145	Puerto Rico	37.50	195	Yemen	64.00
146	Qatar	61.00	196	Yugoslavia	50.50
147	Reunion	51.00	197	Wallis Futune Island	60.50
148	Romania	75.00	198	Zaire	75.00
149	Rwanda	55.50	199	Zambia	61.50
150	Samoa	51.00	200	Zimbabwe	50.00

(3) Appendix V B shall be omitted.

By order and in the name of the  
Government of Madhya Pradesh

(A. N. Asthana)  
Secretary to Government  
of Madhya Pradesh  
Finance Department.

भोपाल, दिनांक 24 अक्टूबर, 1996

पृष्ठांकन/क्रमांक जी-22/6/94/सी. चार/

प्रतिलिपि :-

1. शासन के समस्त विभाग
2. अध्यक्ष, राजस्व मण्डल, ग्वालियर
3. समस्त कमिश्नर
4. समस्त विभागाध्यक्ष
5. समस्त कलेक्टर

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6. राज्यपाल मध्यप्रदेश के सचिव, भोपाल
7. रजिस्ट्रार, उच्च न्यायालय, मध्यप्रदेश, जबलपुर
8. सचिव, मध्यप्रदेश विधान सभा, भोपाल
9. सचिव, लोक सेवा आयोग, मध्यप्रदेश, इंदौर
10. सचिव, लोक आयुक्त, मध्यप्रदेश, भोपाल

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11. नियंत्रक, शासकीय मुद्रण तथा लेखन सामग्री, भोपाल को अधिसूचना राजपत्र भाग-4 (ग) में प्रकाशन के लिये.

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12. अवर सचिव, सामान्य प्रशासन विभाग (स्थापना शाखा), भोपाल.
13. अवर सचिव, सामान्य प्रशासन विभाग (अधीक्षण शाखा), भोपाल.
14. मुख्य लेखाधिकारी, वल्लभ भवन, भोपाल.
15. महालेखाकार (लेखा एवं हकदारी)/(आडिट) 1/2, मध्यप्रदेश, ग्वालियर/भोपाल.

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16. सभी संभागीय संयुक्त संचालक, कोष, लेखा एवं पेंशन, मध्यप्रदेश.
17. सभी प्राचार्य, लेखा प्रशिक्षण शाला, मध्यप्रदेश.
18. सभी कोषालय अधिकारी, मध्यप्रदेश.

हस्ता/-  
( मिलिन्द वाईकर )  
अवर सचिव,  
मध्यप्रदेश शासन, वित्त विभाग.